**SAMPLE PASTOR’S ACA LETTER**

*Note: Letter should be on parish stationery, and include photo of pastor if possible.*

February 2022

Name of parish

Address

City, State, Zip

Dear [parishioner],

Each year we are invited to participate in our Annual Catholic Appeal (ACA), which is an opportunity for all of us to support essential ministries and services which benefit many in our Local Church. The theme of this year’s appeal, **Living Our Mission**, calls to mind what we continue.

This past year has been a time of deep hardship and struggle for all of us. And yet we stand today with a profound sense of hope, in the vaccines that will be capable of delivering us from the darkness of pandemic.

It is so appropriate that the theme of our Annual Catholic Appeal this year is "Living Our Mission. "For our work of the diocese of San Diego in the time ahead will indeed be to prayerfully live our mission as we move out of pandemic towards a reenergized and renewed Church in San Diego and Imperial Counties.

As we begin 2022, we also renew our commitment to living our baptism promise. Our Annual Catholic Appeal will support the formation of and care for our priests, who dedicate their lives to God and to the service and love of all our brothers and sisters in Christ. The Appeal will support our Catholic schools and faith formation programs, which bring hope and faith to our young people and lead us to proclaim the Good News of Jesus Christ. The Appeal will support our office of marriage, family life and spirituality in its focus on strengthening the family at this time in our history. And the Appeal will help Catholic Charities to continue the good works of serving our neediest brothers and sisters and all who have suffered most greatly from the social and economic devastation of the past year.

The enclosed brochure describes the many programs and ministries that are supported by your contribution to the Annual Catholic Appeal and how the funds are designated. Many of these programs result in important direct benefits to our parish faith community and others provide needed assistance to people around us. We can only do this work by joining together as a Catholic Community. Our parish directly benefits from your donation in so many ways.

This year our parish share is $\_\_\_\_\_\_\_. I am confident that we can reach this target and possibly exceed it. Any amount that is received over our target will be returned to our parish to be used as we designate.

Therefore, I invite you to prayerfully consider your response as a faithful steward of the gifts which God has joyfully bestowed on you. You may use the enclosed Response Card to make your pledge and return it in the weekend collection or to the parish office. You may also go to [giving.sdcatholic.org](http://www.giving.sdcatholic.org) for more information or to make a secure online pledge or donation.

We invite you to mail your check to the parish with your pledge card or go directly online to make your pledge or donation to the diocesan website at: <https://www.sdcatholic.org/giving/annual-catholic-appeal/> or to our parish website at:

[www.xxxxxxxx.org](http://www.xxxxxxxx.org)

If you cannot donate at this time, we ask you to pray for a successful 2021 Annual Catholic Appeal for our parish.

Your participation, regardless of the amount, makes a difference. Your generosity brings hope and joy to all those who benefit from your gift. Be assured of my gratitude for your support and of my continuing prayers for you and your loved ones.

Sincerely yours in Christ,

< Pastor’s name and signature>