<table>
<thead>
<tr>
<th>SCENARIO</th>
<th>REQUIRED ACTION</th>
<th>WHEN EMPLOYEE CAN RETURN TO WORK</th>
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<tr>
<td>SYMPTOMATIC (no test or negative PCR test)</td>
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| • Responds Yes to COVID symptoms, **OR**  
• Has a Temperature of 100.0 or more  
• (Disregard symptoms if a pre-existing condition causes that symptom) | • Employee should Isolate at home  
• Instruct individual to contact healthcare provider  
• Do not send others home based on close contact w/ this individual unless the individual tests positive | May return based on **one** of the following:  
a) 10 days from the day symptom(s) first appeared, **AND** improved symptoms and no fever w/out fever-reducing meds for 24 hours.  
b) With proof of a negative PCR COVID viral test, may return after 3 days if all symptoms are resolved, **OR** after 10 days from the day symptoms first appeared, **AND** improved symptoms and no fever w/out fever-reducing meds for 24 hours.  
c) Doctor’s note confirming the chronic diagnosis that explains how symptoms are unrelated to COVID-19 |
| CLOSE CONTACT WITH A COVID-19 POSITIVE INDIVIDUAL (Positive PCR test) | | |
| Lives with or has had close contact with a person who has:  
• Tested positive for COVID-19, **OR**  
• Been advised by their doctor they are presumed to have COVID-19 but not tested, or has tested negative.  
**Close Contact** is defined as being within 6 feet of the individual for 15 or more than minutes. | • Self-Quarantine at home  
• Instruct individual to contact healthcare provider  
• Do not send others home based on close contact w/ this individual unless the individual tests positive | May return after 14 days from the last date of close contact if no symptoms develop during this timeframe.  
• If symptoms develop, delay return until the person is 10 days past the onset of symptoms(s), improved symptoms and has not had a fever w/out fever-reducing meds for 24 hours.  
**IMPORTANT:** Employee must continue to quarantine if in contact with a C-19+ household member, until 14 days after last close contact with the individual while they were in an infectious state. |
| COVID-19 (PCR test) POSITIVE EMPLOYEE | | |
| • Tested positive for COVID-19, **OR**  
• Been advised by their doctor that they are presumed to have COVID regardless of test results | • Identify and notify coworkers who had close contact.  
• Instruct “close contacts” to home quarantine and instruct to contact healthcare provider for further instructions.  
**COMMUNICATION:**  
• Notify “close contacts” and instruct them to self-quarantine at home.  
• Notify Diocesan HR office in order to notify Workers Comp administrator as required by SB1159 | • If employee tested positive and has not developed symptoms, can return 10 days after the date tested positive.  
• If symptoms develop, delay return until employee is 10 days past the onset of symptom(s), improved symptoms, and has not had a fever w/out fever-reducing meds for 24 hours. |