**DIOCESE OF SAN DIEGO**

**2025 MISSIONARY COOPERATION PLAN (MCP)**

**Parish Remittance Form**

Please return completed forms together with cash and checks to:

DIOCESE OF SAN DIEGO - OFFICE FOR THE MISSIONS

P.O. BOX 82386

SAN DIEGO, CALIFORNIA 92138-2386

Please process and forward the MCP collection to the Missions Office **within 3 weeks** after the collection. Late returns may be mailed separately. Directions are set out below.

 Your remittance should include the following items:

1. **Parish check** (made out to Diocese of San Diego – Office for the Missions) which will be the sum of the following donations:

 **A. Checks made payable to your parish.**

1. **Cash donations.**

Only return cash and parish check **envelopes** that have **donor information**, with donations of **$25 or more**. Please write the amount of the donation on the front of each envelope. Bundle these separately labeled “Cash/Parish check Donations”.

1. Bundle separately all checks made payable to **Diocese of San Diego - Missions Office,** each within its envelope. It is **not necessary** to fill out these envelopes with information from the checks.

**Please Enclose:**

 **1. Parish check** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **2. Checks w/ envelopes** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL**: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **3. Envelopes for Cash/Parish Check with Donor Information and amount**

Church: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please remember to return all completed envelopes to our office. These may be mailed or brought to our office between the hours of 8:30 a.m. - 12:00 Noon and 1:00 - 4:30 p.m. Monday through Friday.

Thank you in advance for your kind assistance. If you have any questions, please contact Joy at joy.chan@sdcatholic.org - (858) 490-8252 or Sr Doreen at dlai@sdcatholic.org - (858) 490-8254.