

Form for Submission of a Manuscript or Other Work toward an *Imprimatur*
(to accompany the letter of request to the diocesan ordinary)

Person Submitting:

Name: _____
Street: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Email: _____
Ordinary to whom submission is made: _____

Author(s) of Manuscript (if other than person submitting):

Name: _____
Theological Competence or Credentials (e.g., Degree): _____
Street: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Email: _____

Publisher (if other than person submitting):

Name: _____
Street: _____
City: _____ State: _____ Zip: _____
Name of Publisher's Contact Person: _____
Telephone: _____ Email: _____

Description of the Work to Be Submitted:

Type: ☐ Book ☐ Pamphlet ☐ Prayer Card ☐ Video ☐ Song Lyrics ☐ Poetry ☐ Artwork
Title: _____
Target Publication Date: _____ Language(s): _____
Copyright Year: _____ Approx. Length (pages/words/minutes): _____
Intended Audience: _____
Intended Purpose or Use: _____
Intended Sale/Distribution (check all that apply): ☐ Local ☐ State-wide ☐ National ☐ International

History of Prior Review of the Manuscript/Work

Previous Publication/Imprimatur:

Has the work previously been published and/or distributed? ☐ Yes ☐ No Publication Year: _____
Is the work currently being submitted in its original language/format? ☐ Yes ☐ No
If no to above, is a copy in the original language/format available for comparison? ☐ Yes ☐ No
Has the work previously been granted an imprimatur in another jurisdiction or language? ☐ Yes ☐ No
If yes, by whom?
Name of Censor: _____
Theological Credentials (Degree): _____ Date of Nihil Obstat: _____
Name of Ordinary Granting Imprimatur: _____
Arch/Diocese: _____ Date of Imprimatur: _____

If a work does not hold a prior imprimatur or the author does not have theological credentials:

Has the work been read/proofread by someone with theological credentials? ☐ Yes ☐ No
If yes, by whom?
Name of Reader/Proofreader: _____
Theological Credentials (e.g., Degree): _____ Date of review: _____
Telephone: _____ Email: _____

Note: *If no prior reading or review has been made by a person with theological competence or credentials, such may be required before acceptance of the work for review toward the imprimatur.*