

# Things to consider as you begin the logistical planning:

- 1** Does your venue have the capability to have audio/visual access to show the diocesan video? If so, begin coordinating this with the appropriate person on-site.
- 2** Will you host a hospitality/refreshments table for all participants? If so, secure volunteers to assist with this task.
- 3** Create movement. Prepare a general meeting area so when prompted, participants can then move towards their circles.
- 4** Begin securing sufficient talking pieces and environment for each small circle.
- 5** Begin securing volunteer facilitators and note-takers who can assist on the date(s) of your parish small group sessions.
- 6** Set a date for your parish facilitators and note-takers training.