**DIOCESE OF SAN DIEGO**

**2023 WORLD MISSION SUNDAY (WMS)**

**Parish Remittance Form**

Please return completed forms together with cash and checks to:

SPOF – OFFICE FOR THE MISSIONS

P.O. BOX 82386

SAN DIEGO, CA 92138-2386

Please process and forward the WMS collection to the Missions Office **within 3 weeks** of the collection. Late returns may be mailed separately. Instructions are set out below.

 Your remittance should include the following items:

1. **Parish check** (made out to **Propagation of the Faith**) which will be the sum of the following donations:

 **A. Checks made payable to your parish.**

1. **Cash donations.**

Only return the envelopes for these donations that have **donors’ names and addresses, with donations of $25 or more**. Please write the amount of the donation on the front of each envelope. Bundle these separately **labeled “Parish Cash/Check Donations”**.

1. Bundle separately all checks made payable to either **Mission Sunday or Propagation of the Faith,** each **within its envelope**. It is **not necessary** to fill out these envelopes with information from the checks. Label the bundle **“Check Donations”.**
2. Bundle credit card charges envelopes separately labeled **“Credit Card Donations”.** Please ensure there are **phone numbers** on credit card charges envelopes.

**Please Enclose:**

 **1. Parish check** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **2. Checks with envelopes** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL**: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **3. Parish Cash/Check Envelopes with Information**

  **4. Credit Card Envelopes**

Church: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please remember to return all completed forms to our office. These may be mailed or brought to our office between the hours of 8:30 a.m. - 12:00 Noon and 1:00 - 4:30 p.m. Monday through Friday.

Thank you in advance for your kind assistance. If you have any questions, please call Joy at (858) 490-8252 or Sr Doreen at (858) 490-8254.