

DIOCESE OF SAN DIEGO
2023 MISSIONARY COOPERATION PLAN (MCP)

Parish Remittance Form

Please return completed forms together with cash and checks to:
DIOCESE OF SAN DIEGO - OFFICE FOR THE MISSIONS
P.O. BOX 82386
SAN DIEGO, CALIFORNIA 92138-2386

Please process and forward the MCP collection to the Missions Office **within 3 weeks** after the collection. Late returns may be mailed separately. Directions are set out below.

Your remittance should include the following items:

1. **Parish check** (made out to Diocese of San Diego – Office for the Missions) which will be the sum of the following donations:
 - A. **Checks made payable to your parish.**
 - B. **Cash donations.**Only return cash and parish check envelopes that have **donor information**, with donations of **\$25 or more**. Please write the amount of the donation on the front of each envelope. Bundle these separately labeled "Cash/Parish check Donations".
2. Bundle separately all checks made payable to **Diocese of San Diego - Missions Office**, each within its envelope. It is **not necessary** to fill out these envelopes with information from the checks.

Please Enclose:

- | | | |
|--------------------------|---|----------|
| <input type="checkbox"/> | 1. Parish check | \$ _____ |
| <input type="checkbox"/> | 2. Checks w/ envelopes | \$ _____ |
| | TOTAL: | \$ _____ |
| <input type="checkbox"/> | 3. Envelopes for Cash/Parish Check with Donor Information and amount | |

Church: _____

Name: _____

Signature: _____

Title: _____

Date: _____

Phone: _____

Email: _____

Please remember to return all completed envelopes to our office. These may be mailed or brought to our office between the hours of 8:30 a.m. - 12:00 Noon and 1:00 - 4:30 p.m. Monday through Friday.

Thank you in advance for your kind assistance. If you have any questions, please contact Joy at joy.chan@sdatholic.org - (858) 490-8252 or Sr Doreen at dlai@sdatholic.org - (858) 490-8254.